

Company Registration Number: SC390640

Scottish Charity Number: SC033961

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**

**REPORT AND ACCOUNTS**

**FOR THE YEAR ENDING 31 DECEMBER 2017**

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Report and Accounts**

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**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Company Information**

Directors	Mr Abdelkader Kebabti Mr Abdelkader Boutaleb Mr. Taoufik Mohdit Ms. Khadija Bouchmai Ms. Samiha Ahmed Iman
Accountants	Haris & Co Chartered Certified Accountants 41 Morrison Street Glasgow G5 8LB
Bankers	Royal Bank of Scotland Sauchiehall Street (A) Branch 23 Sauchiehall Street Glasgow G2 3AD
Registered Office	Maryhill Community Centre 35 Avenuepark Street Maryhill Glasgow G20 8TS
Registration Number	SC390640
Scottish Charity Number	SC033961

## **DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**

**Registered number: SC390640**

### **Report of the Trustees**

The Trustees present their report and accounts for the year ended 31 December 2017.

### **Reference and Administration information**

The Directors, who are also charity trustees for the purposes of charity law, who served throughout the year and up to the date of this report are listed on page 1, together with particulars of the principal address of the charity and details of the professional advisers.

#### **Directors**

The following persons served as directors during the year.

Mr. Abdelkader Kebabti

Mr. Abdelkader Boutaleb

Mr. Taoufik Mohdit

Ms. Khadija Bouchmai

Ms. Samiha Ahmed Iman

### **Structure, Governance and Management**

#### **Governing Document**

The charity is constituted as a Trust and operates under the rules of its Constitution.

#### **Recruitment and appointment of the trustees Members**

In accordance with the Constitution the members of the trustees shall be elected by the trustees and shall hold office until their successors are appointed by the trustees.

#### **Trustee induction and Training**

New members of the trustees attend a short induction and training session where they are briefed on the content of the Constitution, the decision making process, the business plan and recent financial performance of the charity.

#### **Organisation Structure**

The trustees meet at least once a month throughout the year to administer the charity. They have power to appoint special or sub-committees for specific purposes and members of the society not members of the committee may be appointed members of such sub-committees.

#### **Risk Management**

The Trustees have a risk management strategy which

- an annual review of the risks the charity may face;
- the establishment of system and procedures to mitigate those risks identified; and
- the implementation of procedures designed to minimise any potential impact on the charity should those risk materialise.

The aim and objectives of DAR AL-FALAAH COMMUNITY EDUCATION LIMITED shall to advice education of the public in the culture, religious and other heritage of the Algerian, Arab and other local communities living in Glasgow. In furtherance thereof, but not otherwise, the Association will seek to:

- educate Algerian, Arab and other local children living in Glasgow about their social and cultural heritage;
- liaise with local statutory authorities to develop community resources; and
- promote racial harmony among the various communities.

#### **Related parties**

There are no related parties to the charity.

#### **Reserve Policy**

The charity has no designated reserves.

### **Statement of Directors' and Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom accounting Standards (United Kingdom Generally Accepted Accounting Practice).

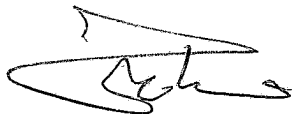
The law applicable in Scotland require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for the period. In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- Make judgements' and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and trustee Investment (Scotland) act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

This report was approved by the board on 27 APRIL 2018 and signed on its behalf.



**Mr. Abdelkader Kebabti**  
**Director**

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**

**Independent Examiners' Report to the Trustees of  
Dar Al-Falaah Community Education Limited**

We report on the accounts for the year ended 31 December 2017 set out on pages seven to fifteen.

**Respective responsibilities of trustees and examiner**

The charity's trustees including the director are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Accounts Regulations does not apply. It is our responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to our attention.

**Basis of the independent examiner's report**

Our examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements  
  
to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and  
to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations  
have not been met; or
  
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Haris Ahmed  
Chartered Certified Accountant  
41 Morrison Street  
Glasgow  
G5 8LB

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**For the Year Ending 31st December 2017**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
<b><i>Income from charitable activities</i></b>					
Donations and Contributions	4	23,624	-	23,624	32,155
Grants Received		7,940	3,200	11,140	720
<b>Total income</b>		<b>31,564</b>	<b>3,200</b>	<b>34,764</b>	<b>32,875</b>
<b><i>Expenditure</i></b>					
Expenditure on charitable activities	5	25,614	-	25,614	26,422
<b>Total expenditure</b>		<b>25,614</b>	<b>-</b>	<b>25,614</b>	<b>26,422</b>
Net income/(expenditure) and net movement in funds for the year		5,950	3,200	9,150	6,453
<b>Reconciliation of funds</b>					
Total funds brought forward		13,034	-	13,034	6,581
<b>Total funds carry forward</b>		<b>18,984</b>	<b>3,200</b>	<b>22,184</b>	<b>13,034</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Statement of Financial Position**  
**As at 31st December 2017**

	<b>2017</b>	<b>2016</b>
	£	£
Tangible assets	942	1,453
<b>Total fixed assets</b>	<b>942</b>	<b>1,453</b>
<b>Current assets</b>		
Cash at bank & in hand	21,895	12,421
<b>Current Liabilities</b>		
Creditors falling due within one year	(653)	(840)
<b>Net current assets</b>	<b>21,242</b>	<b>11,581</b>
<b>Net assets</b>	<b>22,184</b>	<b>13,034</b>
<b>The funds of charity</b>		
Unrestricted income funds	18,984	13,034
Restrictive income funds	3,200	-
<b>Total charity funds</b>	<b>22,184</b>	<b>13,034</b>

The trustees have prepared accounts in accordance with section 44 of the Charities and Trustee Investment (Scotland) Act 2005. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes at pages 10 to 15 form part of these accounts

Approved by the trustees on 27 APRIL 2018 and signed on their behalf by:



Signed

**Mr Abdelkader Kebabti**  
**Director**



**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Statement of Cashflows**  
**Year Ended 31st December 2017**

	Note	2017	2016
		£	£
<b>Cash generated from operating activities</b>	12	<b>9,308</b>	<b>6,136</b>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(200)	(1,550)
Adjustment to tangible fixed assets		366	-
<b>Cash provided by (used in) investing activities</b>		<b>166</b>	<b>(1,550)</b>
Increase in cash and cash equivalents in the year		<b>9,474</b>	<b>4,586</b>
Cash and cash equivalents at the beginning of the year		12,421	7,835
<b>Total cash and cash equivalents at the end of the year</b>		<b>21,895</b>	<b>12,421</b>

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Notes to the accounts for the year ended 31st December 2017 (continued)**

**1. Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SO RP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

DAR AL-FALAAH COMMUNITY EDUCATION LIMITED meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After reviewing the charity's forecasts and projections, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

There are no significant judgements made in the process of applying the entity's accounting policies.

**b) Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. The trustees have reviewed the transactions and have determined that no amendment to the comparative figures is required, other than a presentational amendment.

**c) Preparation of the accounts on a going concern basis**

After reviewing the charity's forecasts and projections the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

**d) Income**

**Donations and contributions**

Donations and contributions receivable for the general purposes of the School are credited to 'unrestricted funds'. Donations and contributions for purposes restricted by the wishes of the donor are taken to 'restricted funds'.

**e) Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity

**f) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Notes to the accounts for the year ended 31st December 2017 (continued)**

- Expenditure on charitable activities includes the costs of teaching salaries, and other educational activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**g) Allocation of governance costs**

Governance costs are those functions that assist the work of the charity but do not directly undertake charitable activity. The bases on which governance costs have been allocated are set out in note 6.

**h) Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost. All assets are depreciated over their estimated useful economic lives on a straight line basis as follows:

<b>Asset Category</b>	<b>Annual rate</b>
Furniture and equipment	25%

**i) Cash at bank**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**j) Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

**2. Legal status of the Charity**

The Charity is a company limited by guarantee and has no share capital.

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Notes to the accounts for the year ended 31st December 2017 (continued)**

**3. Comparative information by fund type**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
<b><i>Income from:</i></b>				
Donations and Contributions		32,155	-	32,155
Grants Received		-	720	720
Total income		<u>32,155</u>	<u>720</u>	<u>32,875</u>
<b><i>Expenditure</i></b>				
Expenditure on charitable activities		25,702	720	26,422
Total expenditure		<u>25,702</u>	<u>720</u>	<u>26,422</u>
Net income/(expenditure) and net movement in funds for the year		6,453	-	6,453
<b>Reconciliation of funds</b>				
Total funds brought forward		6,581	-	6,581
Total funds carry forward		<u>13,034</u>	<u>-</u>	<u>13,034</u>

**4. Income from charitable activities**

The income from charitable activities relates to donations, grants and fundraising.

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Notes to the accounts for the year ended 31st December 2017 (continued)**

**5. Analysis of expenditure on Charitable activities**

	<b>2017</b>	<b>2016</b>
	£	£
Salaries and benefits	6,890	7,671
Volunteers cost	6,316	6,094
Bank charges	83	73
Cleaning	26	16
Depreciation	346	97
Food, toys & gifts	486	419
Insurance	270	220
Rent	8,018	7,990
Repair & maintenance	62	264
Stationary & printing	980	1,422
Postage	28	27
Subscriptions	13	58
Sundry expenses	100	100
Telephone & fax	533	503
Governance costs (see note 6)	600	537
Travel & Subsistence	863	931
<b>Total</b>	<b>25,614</b>	<b>26,422</b>

**6. Analysis of governance costs**

The Charity initially identifies those costs which relate to the governance function. Having identified its governance costs, the governance costs are apportioned between the two key charitable activities undertaken in the year. Refer to the table below for the basis for apportionment and the analysis of governance costs.

**Analysis of Governance costs**

	<b>General Governance function</b>	
	<b>2017</b>	<b>2016</b>
	£	£
Independent examiner fees	300	275
Accountancy services	300	262
<b>Total</b>	<b>600</b>	<b>537</b>

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Notes to the accounts for the year ended 31st December 2017 (continued)**

**7. Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel**

	<b>2017</b>	<b>2016</b>
	£	£
Salaries and wages	6,890	7,671
Social security costs	-	-
Pension costs	-	-
<b>Total</b>	<b>6,890</b>	<b>5,012</b>

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2016: £nil) neither were they reimbursed expenses during the year (2016: £nil). No charity trustee received payment for professional or other services supplied to the charity (2016: £nil).

**8. Staff Numbers**

The average monthly headcount was 10 staff (2016: 8 staff members) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year was as follows:

	<b>2017</b>	<b>2016</b>
	<b>Number</b>	<b>Number</b>
Teaching	10	8
Management	-	-
Domestic and Administrative	-	-
<b>Total</b>	<b>10</b>	<b>8</b>

**9. Tangible fixed assets**

	<b>Furniture &amp; Equipment</b>	<b>Motor Vehicles</b>	<b>Total</b>
<b>Cost:</b>			
As at 01 Jan 2017	1550	-	1,550
Additions	200	-	200
Adjustment/Deletion	(365)	-	(365)
As at 31 December 2017	<u>1,385</u>	<u>-</u>	<u>1,385</u>
<b>Depreciation:</b>			
As at 01 Jan 2017	97	-	97
Charge for the year	346	-	346
As at 31 December 2017	<u>443</u>	<u>-</u>	<u>443</u>
<b>Net Book Value</b>			
As at 31 December 2016	<u>1,453</u>	<u>-</u>	<u>1,453</u>
As at 31 December 2017	<u>942</u>	<u>-</u>	<u>942</u>

**DAR AL-FALAAH COMMUNITY EDUCATION LIMITED**  
**Notes to the accounts for the year ended 31st December 2017 (continued)**

**10. Creditors: amounts falling due within one year**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Youth Scotland payable	-	220
Accrued liabilities	600	525
PAYE & NI payable	53	95
<b>Total</b>	<b>653</b>	<b>840</b>

**11. Analysis of charitable funds**

	<b>Balance Dec 2016</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Funds Dec 2017</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted funds	13,034	31,564	25,614	18,984
Restricted funds	-	3,200	-	3,200
	<b>13,034</b>	<b>34,764</b>	<b>25,614</b>	<b>22,184</b>

The unrestricted funds are the funds which the directors are free to use in accordance with the charitable objectives of the School.

**12. Reconciliation of net movement in funds to net cash flow from operating activities**

**Net cash used in operating activities**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Net movement in funds	9,150	6,453
Add back: depreciation charge	346	97
Decrease (increase) in creditors	(188)	(414)
	<b>9,308</b>	<b>6,136</b>